



# YAHYA ARSHAD

## PROFILE

I am a dynamic individual with a strong foundation in leadership, teamwork, and sports. My experiences have shaped me into a proactive leader who thrives in collaborative environments. With a proven track record of guiding teams toward success, I excel at motivating others and fostering a positive atmosphere. My athletic achievements, including multiple gold medals, highlight my dedication and competitive spirit. Additionally, I bring creativity and technical proficiency as a graphic designer, allowing me to effectively communicate ideas through visual storytelling. With a passion for continuous growth, I am eager to take on new challenges and contribute positively to any team.

## CONTACT

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## EDUCATION

**2025 - 2029**  
**FAST UNIVERSITY**  
• Electrical Engineering

**2022 - 2024**  
**HABIB PUBLIC HIGH SCHOOL/COLLEGE**  
• Computer Science  
• 76.8% (A)

**2020 - 2022**  
**HABIB PUBLIC SCHOOL**  
• Biology  
• 84.4% (A-1)

## SKILLS

- Project Management
- Public Relations
- Teamwork
- Time Management
- Leadership
- Effective Communication
- Critical Thinking
- Adaptability
- Technical Proficiency
- Physical Fitness
- Graphic Design Enthusiast
- Web Designer
- Web Developer
- Software Developer

## WORK EXPERIENCE

|  |                 |
|--|-----------------|
| <b>Fitness Innovation Studio</b>   | 2021-2023       |
| Trainer and Receptionist   |                 |
| • Worked as a general and personal gym mentor.                                     |                 |
| • Managed all the Clients, their complaints, issues and fees dues etc.             |                 |
| • Digitally recording data for every single client a Ms Excel.                     |                 |
| <br>   |                 |
| <b>Pure Group</b>  | 2023 to Onwards |
| Internship as assistant manager  |                 |
| (Catering service)   |                 |
| • Create and manage the daily budget, ensuring efficient allocation of resources.  |                 |
| • Oversee market to identify trends, needs, and plan strategies accordingly.       |                 |
| • Monitor daily spent and consumed budget and resource to plan things a day ahead. |                 |
|  | 2024            |
| <br>   |                 |
| <b>Brand handle</b>  |                 |
| Freelance Project (Startup Perfume brand)  |                 |
| • Designed the logo and bottle covers for the brand.                               |                 |
| • Develop a shopify store , assisted in marketing via review videos.               |                 |

## SUMMARY

Driven and versatile professional with a solid foundation in leadership and teamwork, complemented by expertise in project management and public relations. Known for effective communication and critical thinking, I excel in adapting to new challenges and fostering collaborative environments. My technical proficiency, combined with a passion for graphic design, allows me to create impactful visual content. As a committed athlete, I embody physical fitness and discipline, which enhance my ability to manage time efficiently and lead teams to success. Eager to leverage my diverse skills and experiences to contribute positively to dynamic projects and teams.